

**About this application:**

Use this form to apply for the installation of lines on the road identifying the boundaries of your driveway.

**How to complete this application:**

1. Ensure all fields have been filled out correctly and are completed before submitting this application
2. This application and any attachments can be submitted by in person, by post or by email ([council@cbcity.nsw.gov.au](mailto:council@cbcity.nsw.gov.au)). Please refer to "Payment of Application Fee" Section for the contact addresses.
3. The responsible Traffic Engineer will assess your application and notify you of the outcome
4. If the application is approved, you may proceed to pay the application fee.
5. Once the payment has been processed, the linemarking will be arranged.

**Applicants Details**

Company Name

Applicant Name

Address

Email

Phone No

Mobile No

Other

**Background**

It is already an offence under Rule 198 of the Road Rules 2014 which states that "a driver must not stop on or across a driveway or other way of access for vehicles travelling to or from adjacent land".

**Council Policy**

These breaches may be enforced by the NSW Police or Council's Parking Patrol Officers or Rangers

**Conditions**

This application is made under Sections 138, 142 & 218 of the Roads Act (as amended) 1993.

1. Qualification will be assessed on:
  - a) The installation of these lines must not remove any on-street parking spaces.
  - b) Approval is only granted in densely developed areas with high parking generating development and activity (such as commercial precincts, commuter precincts and industrial areas, or near schools).
  - c) Road width will affect suitability of driveway linemarking.
2. Any approval does not give the occupier any right to install or modify any linemarking in the road reserve.
3. Applicants are responsible for meeting all costs associated with linemarking. This includes initial installation and any other costs associated with repair and replacement of linemarking. If repair costs are not met, faded or damaged linemarking will be removed. Council has no obligation to replace linemarking.

**Fees**

Installation of two lines per driveway crossing	\$308.00 (GST exempt)
Additional 2 lines for neighbour. Must be made on same application or whole fee is to be charged.	\$14.00 (GST exempt)

Fees and charges are published on Council's website and are subject to change.

**Description** The line marking is shown below. Supply other relevant supporting information



Reason(s) for Application:

Close to School

Near Station

Within Industrial Area

Within Shopping Precinct

Other:

**Technical Notes**

1. All linemarking is 80mm thick and white in colour.
2. Life expectancy is up to four (4) years. Any maintenance due to wear and tear, damage, vandalism, etc. must be paid for by the applicant

**Applicants Signature**

Signature

Date

**Council Approval**

(Office Use Only)

Approved

Rejected

Traffic and Roads Officer

Date

Signature

Applicant notified of assessments

**Payment of Application Fee**

If your application is approved, the application fee must be paid before work can commence. Payment can be made in the following ways:

**In Person** Present the completed form (with Traffic & Roads Officer's signature) to:  
*Customer Service Centre or Customer Service Centre*  
*Upper Ground Floor of Civic Tower, 137 Beamish Street,*  
*66-72 Rickard Road, Bankstown. Campsie*

**Mail** Cheques to be Made Payable to  
City of Canterbury Bankstown  
*Enclose the completed application form and send to:*  
*City of Canterbury Bankstown*  
*Att: Customer Service*  
*PO Box 8, Bankstown NSW 1885*

**Payment (Office Use Only)**

Total Amount Being Paid \$

Payment Received Receipt No

Payment advice sent to Traffic &amp; Roads Officer

Officer:

Date

Signature:

**Work Order (Office Use Only)**

Order Raised

Work Order

Officer

Date

Signature

Installation

Officer

Date

Signature

**PRIVACY NOTICE**

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.