

SECTION A. Details of the Applicant					
Mr	Ms	Mrs	Miss		
First Name			Family Name		
Company Name (if applicable)				ABN (if applicable)	
Unit No.	Street No.	Street			
Suburb			State	Postcode	
Daytime Telephone			Mobile		
Email					
The applicant is: Place a tick in the appropriate box					
Owner		Purchaser under contract		Public Authority	
Purchaser's solicitor or agent			Other person with owner's consent		
Contact person for inspection				Phone	
SECTION B. Location and Title Description of the Property					
Unit No.	Street No.	Street			
Suburb			State	Postcode	
Lot No.			Section No.		
Deposited Plan/Strata Plan No.					
SECTION C. Reason for Building Certificate					
Authorised work, such as for the purchase of a property or work carried out with consent Consent No. Determination Date					
Unauthorised work, being work carried out without consent					
SECTION D. Owner(s) Details					
Name(s)					
Address					
Postcode		Phone		Mobile	
Email					
SECTION E. What Type of Building is it?					
Dwelling (1a)	Secondary Dwelling (1a)		Dual Occupancy (1a)		
Residential Flat Building (2)	Office (5)		Shop (6)		
Carpark (7a)	Warehouse (7b)		Factory (8)		
Health Care Building (9a)	Assembly Building (9b)		Aged Care Building (9c)		
Outbuilding (10a)	Swimming Pool (10b)		Other Specify		

SECTION F. Estimated Cost of the Development		
Please state the full contract price for labour and materials or a realistic estimate provided by an architect.		\$
SECTION G. Do you want a Certificate for all of the Building?		
Yes, all of the building (detailed description)		
No, part of the building (specify)		
Total floor area of building for which the certificate will be issued		m ²
SECTION H. Which Documents have you Supplied?		
Identification Survey Report	Electronic Copy (USB or CD)	Occupation Certificate
Building Plans (as constructed)	Development Consent/CDC	Structural Certificate
Fire Safety Certificate/Statement	Construction Certificate	Other Certificate (please attach)
SECTION I. Probity and Political Donations		
Have you or any person with a financial interest in this application, made a political donation or gift (greater than \$1000) in the previous two years?		
Yes		No
Are you a staff member, Councillor, Contractor or related to someone who is a staff member, Councillor or Contractor of Canterbury Bankstown Council?		
Yes If Yes, state relationship		No
SECTION J. Owner(s) Consent		
As owner(s) of the land to which this application relates, I/we consent to this application. I/we also give consent for authorised Council Officers or agents to enter (without prior notice) the land to carry out inspections (original signatures required).		
Name 1.		2.
Owner's 1. Signature		2.
Date		
If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence.		
(e.g. Power of attorney, executor, trustee, company director)	ABN	
SECTION K. Applicant's Declaration		
To be signed by the applicant, if a Company/Owner's Association, this must be signed by a director/secretary or authorised delegate.		
<p>I apply for a building certificate for the building referred to in this application.</p> <p>I declare that all the information given is true and correct.</p> <p>I declare that the electronic data provided is a true copy of all plans and associated documents submitted.</p> <p>I understand that if incomplete, the application may be delayed, rejected or returned and that more information may be requested.</p> <p>I understand that the information supplied on this form and any related document will be made accessible to the public, on Council's website and may be copied at Council under the GIPA Act 2009.</p>		
Name		
Signature		
Date		

HOW TO LODGE THIS APPLICATION

Address the application to: City of Canterbury Bankstown	Street Address Bankstown Customer Service Centre Upper Ground Level Bankstown Civic Tower 66-72 Rickard Road BANKSTOWN NSW 2200	Campsie Customer Service Centre 137 Beamish Street CAMPSIE NSW 2194
Postal Address PO Box 8 BANKSTOWN NSW 1885		How to contact us: Ph: (02) 9707 9000
Email: council@cbc.city.nsw.gov.au		

Office Use Only – Fees

Building Certificate Fee	\$	Receipt No.:
Additional Fee	\$	Date:
TOTAL	\$	Received by:

BUILDING CERTIFICATE APPLICATION FEES SCHEDULE

Description	Fees
For each dwelling	\$250.00
For buildings other than dwellings not exceeding 200sqm (class 2 – 9 buildings)	\$250.00
For buildings other than dwellings not exceeding 200sqm but not exceeding 2,000sqm (class 2 – 9 buildings)	\$250.00 + \$0.50/sqm for each sqm over 200 sqm
Exceeding 2000sqm (class 2 – 9 buildings)	\$1,165.00 + \$0.075/sqm over 2000sqm
Copy of Certificate with Owners Consent	\$13.00
Additional fee - unauthorised work	Equivalent to a combined DA and CC or CDC application

Note: An additional fee may be charged where building work has been completed within the past 24 months, the applicant/owner was responsible for the work, and the work was not authorised under the Environmental Planning and Assessment Act 1979. This additional fee is equivalent to that of a combined development and construction certificate application, or a complying development certificate application (whichever is relevant).

PRIVACY NOTICE

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA.

Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.

BANKSTOWN CUSTOMER SERVICE CENTRE
Upper Ground Floor, Civic Tower, 66-72 Rickard Road,
Bankstown NSW 2200, PO Box 8, Bankstown NSW 1885

CAMPSIE CUSTOMER SERVICE CENTRE
137 Beamish Street, Campsie NSW 2194
PO Box 77, Campsie NSW 2194

CANTERBURY-BANKSTOWN COUNCIL
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