



# APPLICATION FOR SEASONAL USE OF SPORTING GROUNDS SUMMER 2019/2020 (7<sup>th</sup> Sept 2019 – 29<sup>th</sup> March 2020)

All applications are to be completed & returned to Council by the 5<sup>th</sup> of July 2019. No permits will be issued until applications are forwarded by the due date. Incomplete applications will be returned.

## HIRER

Association: .....

Name: .....

Position: .....

Address: .....

Postcode: ..... Email: .....

Contact No: ..... Mob: ..... Fax: .....

Are you are you a Non-Profit organisation?\*  Yes  No

*If yes you will need to attach proof of being a Non-Profit organisation, a Certificate of Incorporation is required.*

## ACTIVITY

Activity to be carried out: .....

Please state the start date and finish date of your season. Start: ..... Finish: .....

Please state below any dates that your sport does not require use of the fields i.e. school holidays, long weekends & Christmas breaks:

.....

## DEFINITION OF HIRE

### Community/ Non-Profit Seasonal Hire Includes:

- 1 weekend day, and the specified number of training nights per week.
- Use of additional weekend days will attract casual hire fees or match play seasonal fees (All fees are per field)
- 1 presentation night/day (subject to availability of grounds).
- 1 month pre-season training (subject to availability of grounds).

### Oztag/ Touch Football/ Ultimate Frisbee Seasonal Hire Includes: (Monday - Friday Only)

- Summer & Winter Oztag and Touch seasonal hire includes the number of weeknights allocated as per the permit, and weekend days as follows:
- 1 night per week - includes 2 additional weekend days per season
- 2 nights per week - includes 3 additional weekend days per season
- 3 nights per week - includes 4 additional weekend days per season
- 4 nights per week - includes 5 additional weekend days per season.

- Weekend days cannot be split or transferred to any other configuration. Additional weekend days required above those included in the seasonal hire are charged at the casual hire fee.
- Also includes 1 presentation day/night (**subject to availability of grounds**). **A separate form must be completed.**
- All fees are per Oztag/touch football field.

**Weeknight / Training Use Hire (Summer & Winter) includes: (Monday - Friday Only)**

- The number of weeknights allocated as per the permit.
- It does not include any weekend days or any additional days or nights (All fees are per field).

**HOW TO FILL THIS FORM OUT**

**This is only an example please do not fill this section out.**

In this box you need to insert your field name and the field number (if applicable). For clubs with multiple fields, a separate box needs to be completed for each field. Example Birrong 3

In this box you need to insert the clicker number(s) that will be used to turn on the above Field. Clubs with multiple fields may wish to turn on individual fields with certain clickers. Please ensure that only the clicker you wish to use to turn on this field is written. Clubs with flood lights that have different lux levels can indicate if they wish to have Full or Match lights by putting an (M) at the end of the key tag, i.e. 4567 (M). Lights will be set to training lights unless this is specified.

SMS activation applies for venues installed with the Halytech system.

<b>Field Name and Number</b>	Birrong Field 2		
<b>CLICKER NUMBERS*</b>	3456 (M) 3496(T) OR "SMS ACTIVATION" FOR HALYTECH		
<b>Pre-season Training SEASONAL GROUNDS SUMMER</b>	<b>Days</b>	<b>Times Start:</b>	<b>Finish:</b>
	<b>Mon</b>		
	<b>Tues</b>	7pm	10pm
	<b>Wed</b>		
	<b>Thurs</b>		
	<b>Fri</b>		
<b>SEASONAL GROUNDS SUMMER (7 September 2019 – 29 March 2020) Match play/ Training  Add start and finish times for days required</b>	<b>Days</b>	<b>Times Start:</b>	<b>Finish:</b>
	<b>Mon</b>		
	<b>Tues</b>	3pm	9pm
	<b>Wed</b>	3pm	9pm
	<b>Thurs</b>	3pm	9pm
	<b>Fri</b>	3pm	9pm
	<b>Sat</b>	11am	6pm
	<b>Sun</b>		

In this box please provide your pre-season start and finish times. Please note lights will be set according to the times provided on this form and are subject to availability of grounds.

In this box please provide your seasonal start and finish times on each day the field will be used. Lighting times will be set according to the times provided on this form. Please ensure that your times are correct. **Limited changes can be made to times and days through out the season. Excessive changes to seasonal start & finish times will incur an administration fee.**

**SEASONAL USE OF GROUNDS**

<b>Field Name and Number</b>		
<b>CLICKER NUMBERS*</b>		
<b>Pre-season Training</b> <b>SEASONAL GROUNDS SUMMER</b>	<b>Days</b>	<b>Times Start: Finish:</b>
	Mon	
	Tues	
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**\*Note: lights will not be set unless clicker/ keytags numbers are provided (where clickers are applicable)**

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**\*Note: lights will not be set unless clicker/ keytags numbers are provided (where clickers are applicable)**

- a) The Applicant will be liable for and will within the time notified by the Council upon acceptance of the Application herein, pay to the Council such fee as may be determined by the Council for the use and occupation of the sporting fields. In the event of outstanding debts, Council retains the right of possible refusal of further ground hire of Council facilities.
- b) The Applicant must not use or occupy or allow the use or occupation of the sporting fields otherwise than for the purposes specified in the Application and at the times on the days specified in the Schedule.
- c) The Applicant shall be liable to pay to the Council the costs and expenses incurred by the Council in relation to the repair or any damage occasioned to the sporting fields by any neglect or default arising out of or during the course of the use or occupation of the sporting fields by the Applicant or its invitees.
- d) The Applicant and its invitees may peaceably possess and enjoy the sporting fields at the times and on the days for the purposes specified in the Application and the Schedule without any interruption or disturbance from the Council unless the Council or the Council's duly authorised delegate is of the opinion that the sporting fields are unfit for use or occupation on any such day or days.
- e) The Applicant shall ensure that the sporting fields and any buildings or other facilities on the sporting fields which are made available for the use of the Applicant are left in a clean state free from food scraps, papers, bottles, tins and the like after each occasion on which the sporting fields or those other facilities are used by the Applicant. If the Applicant fails to ensure that the sporting fields and facilities are left in a clean state, the Council shall be entitled to recover from the Applicant the cost and expense incurred by the Council in cleaning the sporting fields and facilities.
- f) The Applicant is responsible for ensuring that the utilisation of portable soccer goalposts is in accordance with Standards Australia guideline HB 227-2003 (Portable soccer goalposts – Manufacture, use & storage).
- g) Steel and metal pegs are not permitted to secure netting, portable goal posts or any other items. Sand pegs (plastic variety) are to be used at all times when securing items into the grass surface.
- h) The hirer shall ensure that any actions which impact upon the facility (such as repairs to playing surface from anchoring goalposts, corner flags etc) are made good by the end of the period of hire.
- i) Under no circumstances are any structures (net supports etc) to be attached to permanent goalposts supplied by Council. This does not apply to the installation of temporary safety equipment such as padding around rugby posts.
- j) The Applicant shall not assign its right to use and occupy the sporting fields or grant any sub-lease, licence or concession in respect of the sporting fields without the prior written consent of the Council and such consent shall not in any way limit the liabilities or obligations of the Applicant herein.
- k) The Applicant shall prevent nuisance to the owners, tenants or occupiers of properties adjacent to the sporting fields and the Applicant shall ensure the satisfactory conduct of any invitee of the Applicant using the sporting fields.
- l) The Applicant shall ensure that liquor is not brought onto the sporting fields or any building or facility without the written consent of the Council.
- m) The Applicant shall ensure that no vehicle is driven on any sporting fields except where provision is made for vehicles by way of roads sealed or unsealed and parking areas including coffee vans.
- n) In circumstances where the sporting fields or any other facility on the sporting fields is in the process of being repaired or maintained by the Council or any agent, employee or contractor of the Council, the Applicant shall comply with any direction given by the Council or such employee or agent in respect of the use or occupation of the sporting fields.
- o) The Council may direct the Applicant to remove or have removed from the sporting fields any invitee of the Applicant who, in the opinion of the Council or authorised delegate of the Council misconducts himself or herself and the Applicant shall comply with such direction.
- p) The Applicant shall not charge an entry fee to persons entering upon the sporting fields unless the written consent of the Council is obtained for a fee to be charged.
- q) The Applicant shall not make a copy of any keys made available by the Council to the Applicant for the sporting fields or any facility thereon.
- r) Canterbury-Bankstown Council has made its children's playgrounds and sporting fields smoke-free from 1 January 2008. This means everyone can breathe cleaner air and enjoy a healthier environment. Internationally recognised signage will be erected at these designated smoke-free areas to indicate:
  - a. No smoking within 10 metres of all children's playground equipment
  - b. No smoking within 10 metres of all sporting fields
- s) The Applicant shall ensure that gas bottles are not stored within council facilities at any time.
- t) If the Applicant fails to pay on the due date any money due to the Council hereunder, or fails to perform any of its other obligations or otherwise breaches a provision of these Terms and Conditions or fails to occupy the sporting fields or is declared bankrupt (if an individual), or is placed into liquidation or under the control of an external administrator, the Council may terminate the Applicant's use and occupation of the sporting fields forthwith, without prejudice to the enforcement of any right or claim which arises or has arisen before termination and may recover from the Applicant any and all amounts due and owing to the Council as at the date of termination and the Applicant shall not be entitled to a refund of any monies paid in respect of the use and occupation of the sporting fields.
- u) In the event of inclement weather, please ring **1300 655 180** for ground closures. In the event that Council has not closed a playing field and there is a period of inclement weather, the hirer will be liable for any damage caused if they choose to use it.

## INSURANCE

A Hirer is any sporting body, club, association, corporation or incorporated body who hires a Council facility more than 12 times in a calendar year. The Hirer's use and occupation of the facility is at its own risk and must have in effect public liability insurance for an amount not less than \$20,000,000, or such other amount as Council may specify from time to time, which notes the interests of Canterbury-Bankstown Council. A certificate of currency must be supplied to Council in the name of the Hirer. The certificate of currency must be current for the period of the hire and Council reserves the right to withdraw offers of hire if the certificate is out of date or does not meet Council requirements.

The Hirer shall inform Council in writing of an event that may give rise to a claim under an insurance policy and shall ensure Council is kept fully informed of subsequent action or developments concerning the claim. The Hirer shall indemnify and keep indemnified the Council from and against any claim, demand, action, suit or proceeding that may be made or brought by any person against the Council or the employees, agents or contractors of the Council or any of them in respect of any personal injury to or the death of any person or loss or damage to any property arising out of the use or occupation of the facility by the Hirer or its invitees.

The Council shall not be liable for any loss of or damage to any property or injury sustained or suffered by the Hirer or its invitees, where such loss, damage or injury arises in any way out of hiring unless due to negligence of the Council.

## FEES AND CHARGES

All seasonal hire fees must be paid by the due date on the invoice. In the event of outstanding debts, Council retains the right of possible refusal of further ground hire of Council facilities.

## APPLICANT'S DECLARATION

**At no times shall a sporting group and their patrons use a ground, unless a permit is issued.** (There is a \$500.00 unauthorised usage fee).

I believe the information provided on this application is correct and true to the best of my knowledge. I have read the Terms and Conditions of hire and agree to abide by them. I also undertake to advise Canterbury-Bankstown Council should there be any alterations or additions to the information supplied.

By ticking this box, you agree to all the terms and conditions provided in this document.

Name: ..... Date: .....

## PRIVACY NOTICE

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA.

Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.

**BANKSTOWN CUSTOMER SERVICE CENTRE**  
Upper Ground Floor, Civic Tower, 66-72 Rickard Road,  
Bankstown NSW 2200, PO Box 8, Bankstown NSW 1885

**CAMPSIE CUSTOMER SERVICE CENTRE**  
137 Beamish Street, Campsie NSW 2194  
PO Box 77, Campsie NSW 2194

**CANTERBURY-BANKSTOWN COUNCIL**  
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