

Request for Change of Address Form

Property Details

Date:	Rates Account No:
Rated Property Details:	

Owner(s) Details

Given Name(s):	Surname:
Given Name(s):	Surname:

Company Details

Company Name:

Authorisation and Identification

Name of Person giving details			
Given Name(s):		Surname:	
Owner	Spouse	Managing Agent	Other
Do the Owner(s) require a copy of their latest Rates Notice?	Yes	No	Copy sent
Do the Owner(s) receive a Pension Rebate from Council?	Yes	No	
If Yes, has the Pensioner's place of residence changed?	Yes	No	
If Yes, what date did it change?			

Contact Details

Mobile Phone:	Home Phone:
Business Phone:	Email:

New Postal Details

Are the postal details valid for all correspondence?	Yes	No
If No, indicate application to be changed		
Ratepayer	Development Applications	Other
C/-:		
Unit No:	House No:	PO Box:
Street:	Suburb:	
State:	Postcode:	
Print Name:	Signature:	

Office Use Only

Information Taken by Staff Member:	Date:
Telephone	Counter

PRIVACY NOTICE

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA.

Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.