



GROUND HIRE APPLICATION FOR REGULAR SCHOOL SPORT 2018

HIRER

School:

Name:

Address:

Postcode: Email:

Contact No: Mob: Fax:

Please nominate the grounds required on the table following this application. If additional tables are required, please photocopy the table provided.

Please complete, sign and return this application form to:
Sports Administration Officer, Canterbury-Bankstown City Council, Fax to 9707 9557.

**PLEASE RETURN ALL REQUESTS (ALL 4 TERMS) TO COUNCIL'S SPORTS ADMINISTRATION OFFICER BY:
Thursday, 30 November 2017.**



GROUND HIRE APPLICATION FOR REGULAR SCHOOL SPORT

29 JANUARY TO 19 DECEMBER 2018

Park/Grounds Required	Fields Required	Days Required	Time Required	Terms Required	Sports Played	Number of Children

TERMS & CONDITIONS OF HIRE

- a) The Hirer accepts responsibility for the cost of repair of any damage or breakage to any part of the sporting fields, parks, building, fittings or other property of the Council caused through the use of Council's property by the Hirer.
- b) The Hirer has no right to sub-let any property of the Council and Council reserves the right to re-let the area on vacant days.
- c) In respect of enclosed areas where the Hirer may desire to charge for admission, that such admission charge must be submitted to Council for its approval.
- d) Council reserves the right to cancel any booking, if in its opinion the area is unfit for use, or the probable damage resulting from such use would be detrimental to the future use of the area, even if a permit has been issued.
- e) The Hirer must leave the areas booked in a clean and tidy condition including locking of facilities at the conclusion of hire.
- f) The Hirer is responsible for the satisfactory conduct of all persons occupying any area/building during the period of hire.
- g) Steel and metal pegs are not permitted to secure netting, portable goal posts or any other items. Sand pegs (plastic variety) are to be used at all times when securing items into the grass surface.
- h) Council has the right to direct the attention of the Hirer to any breach of any of these terms and conditions.
- i) No vehicles are permitted to enter the grounds beyond the established car parks, including coffee vans.
- j) Council reserves the right to impose any further terms and conditions or charges in respect of the hire. Any additional fees and charges introduced by Council for the new financial year will be payable after July 1 each year. Such further terms may be in addition to or substitution of all or any of the charges, terms and conditions contained herein.
- k) The Hirer is responsible for the safekeeping of all keys issued. Under no circumstances are copies to be made. For a casual hire, keys are to be returned to the Customer Service Unit, Upper Ground Floor, Civic Tower, 66-72 Rickard Road, Bankstown on the first working day after the completion of the hire.
- l) A GST component is payable for the hire of sporting fields and passive reserves.
- m) In the event of inclement weather, please ring 1300 655 180 for ground closures. In the event that Council has not closed a playing field/reserve/park and there is a period of inclement weather, the Hirer will be liable for any damage caused if they choose it.
- n) Canterbury-Bankstown Council has made its children's playgrounds and sporting fields smoke-free. This means everyone can breathe cleaner air and enjoy a healthier environment. Internationally recognised signage will be erected at these designated smoke-free areas to indicate:
 - No smoking within 10 metres of all children's playground equipment
 - No smoking at spectator areas at sports grounds or other recreational areas during organised sporting events.

INSURANCE

A Hirer is any sporting body, club, association, corporation or incorporated body who hires a Council facility more than 12 times in a calendar year. The Hirer's use and occupation of the facility is at its own risk and must have in effect public liability insurance for an amount not less than \$20,000,000, or such other amount as Council may specify from time to time, which notes the interests of Canterbury-Bankstown Council. A certificate of currency must be supplied to Council in the name of the Hirer. The certificate of currency must be current for the period of the hire and Council reserves the right to withdraw offers of hire if the certificate is out of date or does not meet Council requirements.

The Hirer shall inform Council in writing of an event that may give rise to a claim under an insurance policy and shall ensure Council is kept fully informed of subsequent action or developments concerning the claim. The Hirer shall indemnify and keep indemnified the Council from and against any claim, demand, action, suit or proceeding that may be made or brought by any person against the Council or the employees, agents or contractors of the Council or any of them in respect of any personal injury to or the death of any person or loss or damage to any property arising out of the use or occupation of the facility by the Hirer or its invitees.

The Council shall not be liable for any loss of or damage to any property or injury sustained or suffered by the Hirer or its invitees, where such loss, damage or injury arises in any way out of hiring unless due to negligence of the Council.

APPLICANT'S SIGNATURE

At no times shall a school use a ground unless a permit is issued.

I believe the information provided on this application is correct and true to the best of my knowledge. I have read the Terms and Conditions of Hire and agree to abide by them, I also undertake to advise Canterbury-Bankstown Council should there be any alterations or additions to the information supplied

Signature: On Behalf of:

Name: Date:

PRIVACY NOTICE

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA.

Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.

BANKSTOWN CUSTOMER SERVICE CENTRE
Upper Ground Floor, Civic Tower, 66-72 Rickard Road,
Bankstown NSW 2200, PO Box 8, Bankstown NSW 1885

CAMPSIE CUSTOMER SERVICE CENTRE
137 Beamish Street, Campsie NSW 2194
PO Box 77, Campsie NSW 2194

CANTERBURY-BANKSTOWN COUNCIL
ABN 45 985 891 846 P. 9707 9000 F. 9707 9700
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General Sports Ground Hire Information

Regular School Sport Ground Usage

Please refer to Council's "School Sport Manual" for detailed information on the booking process, facilities available and applicable fees.

Sporting Season Change Over: Winter to Summer / Summer to Winter

Twice a year Councils' staff have the task of changing the sporting fields over from winter sports i.e. soccer and football fields to summer sports i.e. cricket and vice versa. Council is unable to control factors such as weather, which can cause delays for these works to be completed.

If a sporting association notifies Council that they no longer require a field/s before the official end of their season, Council will convert the field as soon as possible.

This means that fields can change their purpose for sport use in a matter of days. This can make the usage for schools at this time difficult as school terms and sporting season dates do not align. If you are unsure as to the status of a field, you will need to contact Council's Recreation Team regarding availability. The following table indicates Council's official summer and winter sporting field seasons.

This does not guarantee posts or line markings at any field as this is only a guide. Please contact Council's Sport Administration Officer on 9707 9699 to discuss a field's suitability for your desired sport.

Sporting Seasons	
Summer Season	First Saturday in September to last Sunday in March
Winter Season	First Saturday in April to the last Sunday in August

Please note that removing goal posts is not permissible by any school. If your school does remove posts you will be charged a fee for putting the posts back up. Below is a *guide* for each school term as to what codes Council's fields are dedicated to.

- **Term 1:** Grounds are primarily dedicated to summer season sporting codes. Council will commence putting up posts for the winter season sporting codes from the first week in March and cricket fields will become limited. You will need to contact Council's Recreation Team regarding the availability of cricket fields during this period.

Below are the fields where synthetic cricket pitches remain available all year round:

- Mini Cricket - Vale of Ah (x3), Gazzard Park (x1) & Gillman Reserve (x3)
- Junior Cricket - Padstow Park (x1) & Johnstone Reserve (x1)

- **Term 2:** Grounds are primarily dedicated to winter season sporting codes.
- **Term 3:** Grounds are primarily dedicated to winter season sporting codes. Council will commence taking down posts and setting up cricket fields through-out the month of August and soccer/rugby league fields will be limited. You will need to contact Council's Recreation Team regarding the availability of soccer and/or rugby league fields during this period. *All soccer posts are removed for the summer season.*

Rugby league fields that remain available all year round are Abbott Park, Bill Delauney Reserve, Crest 4 (combined league/soccer posts) & Ruse Park

- **Term 4:** Grounds are primarily dedicated to summer season sporting codes.