



**DIRECTIONAL COMMUNITY
INFORMATION SIGN
APPLICATION 2019/2020**

APPLICANT'S DETAILS

Company Name Licence No
Applicant Name
Address
Email
Phone Mob Other

DETAILS OF APPLICANT'S COMPANY

Name
Address
Phone Fax Mob

PROPOSED SIGN LOCATION (Street A and Street B)

Intersection 1: Street Name and
Intersection 2: Street Name and

PROPOSED SIGN WORDING (Max 2 Lines - 14 Characters/Spaces per line)

COUNCIL POLICY

This application will be assessed in accordance with Council's Community Directional Signage Policy.
Adopted by Council at Council Meeting

FEES

Include GST

Installation of sign only with 1 line of text on 1 blade and maximum 14 characters/ spaces	\$438.00
Installation of sign only with 2 lines of text on 2 blades and maximum 14 characters/ spaces per line	\$876.00
Installation of sign & post with 1 line of text on 1 blade and maximum 14 characters/ spaces	\$664.00
Installation of sign & post with 2 lines of text on 2 blades and maximum 14 characters/ spaces per line	\$1,099.00

The fees and charges have been adopted by Council and are subject to change



CONDITIONS (In Accordance With Policy)

1. To qualify for installation of directional signage, organisations or facilities must meet at least one of the following criteria:
 - A not-for profit enterprise providing a community service or recreational opportunity for residents and visitors.
 - A tourist facility, commonly attracting visitation from both residents and visitors to the LGA.
 - A Council owned or operated facility.
 - An emergency service or hospital, where speed of accessibility is likely to be important.
 - Major transport nodes including railway stations and bus interchanges.
 - Local shopping centres located away from major traffic routes.

Schools and child care facilities requesting signage must be a not for profit enterprise (other than Council owned or operated) and will be required to demonstrate the need for directional signage based on locations that may be difficult to find using standard mapping tools, lack of availability and/or quality of other directional aids and/or regularity of non-routine visitations.
2. The sign shall contain the name of the facility and a chevron pointing horizontally in the general direction of the facility.
3. There is a limit of 1 sign (on 1 or 2 blades) per intersection location and a limit of 2 intersection locations per facility.
4. Applicants are responsible for meeting all costs associated with directional signage. This includes the initial installation on existing or new posts and any costs associated with the repair and replacement of signage. Where repair costs are not met, damaged signs will be removed. Council will only replace signs once replacement costs have been received.

APPLICANT'S SIGNATURE

Signature

Date

TECHNICAL NOTES

1. Blade dimensions are 1000mm (Length) x 150mm (Height) with 100mm text height and include a chevron arrow.
2. Community Facility letter colouring is reflectorised white on a reflectorised blue background.
3. Tourist Locations letter colouring is reflectorised white on a reflectorised brown background.
4. Maximum amount of letters/spaces permitted on one line is fourteen (14) with a maximum of two (2) lines.
5. Two lines of text allow a maximum of twenty eight (28) letters/spaces and require two (2) x 150mm high blades.
6. Life expectancy is approximately seven (7) years. Any maintenance due to wear and tear, damage, vandalism, etc is the responsibility of the applicant.

**PLEASE EMAIL THIS FORM AND ATTACHMENTS TO THE COUNCIL ASSESSMENT OFFICER ON
council@cbc.city.nsw.gov.au**

Payment of Application fee needs to be made after approval has been granted.

COUNCIL ASSESSMENT (Office Use Only)

Application assessed in accordance with Policy

Approved

Rejected

Council Assessment Officer

Date

Signature

Applicant advised



PAYMENT OF APPLICATION FEE

If your application is approved the application fee must be paid before work can commence.

Payment can be made in the following ways:

- In Person** Present a Council approved application form with payment to:
*Bankstown Customer Service Centre Campsie Customer Service Centre
Upper Ground Floor of Civic Tower, 137 Beamish Street
66-72 Rickard Road, Campsie NSW 2194
Bankstown NSW 2200*

- Mail** Cheques to be made Payable to:
City of Canterbury Bankstown

Enclose cheque with a Council approved application form and send to:
*City of Canterbury Bankstown
Attention: Customer Service
PO Box 8
Bankstown NSW 1885*

PAYMENT (Office Use Only)

Total Amount Being Paid \$

Payment Received

Receipt No

Payment advice sent to Works Depot for installation

Officer

Date

Signature

WORK ORDER (Office Use Only)

Order raised

Work Order #

Officer

Date

Signature

Date Installed

Date

Officer

Signature

PRIVACY NOTICE

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA. Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.