



# APPLICATION TO PRUNE OR REMOVE A TREE ON PRIVATE PROPERTY 2019/2020

CITY OF CANTERBURY BANKSTOWN

Office Use Only:

**Note:** Are you proposing to remove a tree/s that is a Heritage Item, is located on a Heritage Item, in a Heritage Conservation Area, or is located on a Biodiversity Site? (You can find this information on your S.149 Certificate). If yes, do not use this form, you need to lodge a Development Application.

## PART 1: APPLICANT AND SITE DETAILS

Applicants Name: \_\_\_\_\_ Ref. No: \_\_\_\_\_

Applicants Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Mobile : \_\_\_\_\_

Email Address: \_\_\_\_\_

Pensioner Concession Card: YES  NO  Card Number: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Address of the property containing the tree/s if different from the applicant's address:**

**Property owners consent if separate to the applicant:**

As the owner/managing agent of the land to which the application applies, I consent to this application and authorise Council Officers to enter the land without prior notice to carry out inspections for the purpose of this application.

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INFORMATION TO COMPLETE THIS FORM:**

- Has there been a Development Application for this property in the last five years? YES  NO
- If yes, provide the Development Application number and the date of consent. \_\_\_\_\_
- Does this application to prune/remove a tree relate to a Complying Development? YES  NO
- If yes, attach an A3 copy of the building plans and details of the Principal Certifying Authority.
- Do you want the inspecting officer to contact you to arrange for an onsite appointment? YES  NO
- If there are dogs on the property, locked gates, or any other restrictions preventing entry to the site, please make the necessary arrangements to provide safe and unimpeded access for the inspecting officer. Failure to do so will result in a delay in processing your application.
- Complete the Site Plan overleaf, showing all the trees to be inspected. Failure to do so may result in a delay in processing your application.
- Attach all relevant supporting documents, Tree Reports (if you have one), and photographs to the application form. (NB: Following an initial site inspection, Council may require you to provide a Tree Report or other documentation to enable the assessment of your application - refer to S4 of the Tree Management Manual).

Application Fee (non-refundable)	1-10 trees	11-15 trees	16+ trees
Standard Fee	\$90.00	\$136.00	\$170.00
Pensioner Fee	\$45.00	\$68.00	\$85.00

Cheque/money order Made Payable to:  
City of Canterbury Bankstown \$ \_\_\_\_\_

For electronic lodgment of the application form, Customer Service will contact you by telephone for card payment details. Please note that there is a surcharge fee for credit card payments.

**Site Plan** - Show the property address, draw all the site buildings, and show the location of the tree/s to be inspected. Trees are to be labelled T1, T2, etc. and listed in the table below. The trees must also be clearly indicated on site with tape or ribbon tied around the trunk, a paint spot on the trunk, or a numbered tag.

	REAR BOUNDARY	
	FRONT BOUNDARY	

**PART 2: PROPOSED TREE WORK DETAILS**

Tree Number	Tree Name (scientific and/or common name)	Tree Work Requested	Reason for the request

**Attach tree report, photos or other supporting documents if necessary.**

NB. *Araucaria heterophylla* (Norfolk Island Pine tree) is not an exempt species under Council’s Tree Management Order

**PRIVACY STATEMENT**

You will need to provide personal information to Council in respect of this application. Council is required under the Privacy & Personal Information Protection Act 1998 (PPIPA) to collect, maintain & use your personal information in accordance with the Privacy Principles & other relevant requirements of the PPIPA. For further clarification please contact the Privacy Contact Officer at Council.

**BANKSTOWN CUSTOMER SERVICE CENTRE**  
 Upper Ground Floor, Civic Tower, 66-72 Rickard Road,  
 Bankstown NSW 2200, PO Box 8, Bankstown NSW 1885

**CAMPSIE CUSTOMER SERVICE CENTRE**  
 137 Beamish Street, Campsie NSW 2194  
 PO Box 77, Campsie NSW 2194

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