

**Hirer****Hirer's Details**

Name

Phone

Mobile

Email

**Details of Hirer's Company**

Company Name

Address

Phone

Mobile

**Road Reserve Hire**

Road

Nearest Road From

Nearest Road To

Start Date

Time

Finish Date

Time

**Purpose of Hire****Conditions of Approval**

1. Payment to be made when application has been approved by a Council Traffic Engineer.
2. Police must be notified. Please present this approved application at the Police Station.
3. Carry out all work in accordance with Work Cover Authority's Requirements.
4. A thoroughfare for emergency vehicles must be provided at all times.
5. Notify all affected local residents, businesses, emergency authorities and service providers.
6. Public Liability Insurance Cover of \$20 million or over & Workers Compensation Insurance for the applicant.
7. Submit a Traffic Control Plan (TCP) in accordance with Australian Standards AS1742.3 – Traffic Control Devices for Works on Roads by an RMS accredited person.

**Terms and Conditions**

- a) The Hirer accepts responsibility for the cost of repair of any damage or breakage to any part of the road reserve or other property of the Council caused through the use of Council's property by the Hirer
- b) Council reserves the right to cancel any booking, if in its opinion the area is unfit for use, or the probable damage resulting from such usage would be detrimental to the future use of the area, even if a permit has been issued.
- c) The Hirer must leave the areas booked in a clean and tidy condition at the conclusion of hire.
- d) The Hirer is responsible for the satisfactory conduct of all persons occupying the road reserve during the period of hire.
- e) Council has the right to direct the attention of the Hirer to any breach of any of these terms and conditions.
- f) Council reserves the right to impose any further terms and conditions or charges in respect of the hire.

**Insurance**

The Hirer's use and occupation of the road reserve is at its own risk and must have in effect public liability insurance for an amount not less than \$20,000,000.00, or such other amount as Council may specify from time to time, which notes the interests of Canterbury-Bankstown Council. A certificate of currency must be supplied to Council in the name of the Hirer. The certificate of currency must be current for the period of the hire and Council reserves the right to withdraw offers of hire if the certificate is out of date or does not meet Council requirements.

The Hirer shall inform Council in writing of an event that may give rise to a claim under an insurance policy and shall ensure Council is kept fully informed of subsequent action or developments concerning the claim. The Hirer shall indemnify and keep indemnified the Council from and against any claim, demand, action, suit or proceeding that may be made or brought by any person against the Council or the employees, agents or contractors of the Council or any of them in respect of any personal injury to or the death of any person or loss or damage to any property arising out of the use or occupation of the road reserve by the Hirer or its invitees.

**Applicant's Signature**

I the hirer, have read, understood, and agree to abide by the Canterbury-Bankstown Council Terms and Conditions for the hire of Council's road reserve. I agree to be fully responsible for the payment of fees and any additional charges arising out of hiring in accordance with the terms and conditions that have

Signature

On Behalf of

Name

Date

**Customer Service Use Only****Road Reserve Hire Charges**

ROAD RESERVE HIRE (does not include markets):	\$ 211
BOND:	\$ 703

PLEASE EMAIL THIS FORM AND ATTACHMENTS TO THE TRAFFIC ENGINEER  
council@cbc.city.nsw.gov.au

Payment of Application fee needs to be made after approval has been granted.

**PRIVACY NOTICE**

Council is required under the Privacy and Personal Information Protection Act 1998 (PPIPA) to collect, maintain and use your personal information in accordance with the Privacy Principles and other relevant requirements of the PPIPA.

Personal information requested on this form will only be used to fulfil the purpose for which it is being collected. Provision of this information is voluntary and is required to help process your application. Council is regarded as the agency that holds the information and access is restricted to council officers and other authorised people. You may apply to access or amend the information. For further information or clarification please contact the Privacy Contact Officer at Council.